

# RECORD OF PROCEEDINGS

Minutes of The Village of Addyston Council

Meeting

DAYTON LEGAL BLANK INC., FORM NO. 10148

Held

November 5

20 08

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November 5, 2008

Mayor Daniel L. Pillow called the regular meeting of the Village of Addyston council to order at 7:00PM, all joined in the Pledge of Allegiance, Mayor Pillow announced that the meeting was being audio and video taped. Mayor Pillow called for the roll of council; Councilman Jason Fry, Councilman Dan Dalton, Councilwoman Ann Pillow, Councilwoman Pam Jackson, and Councilwoman Karen O'Connor all present. Councilman Ronnie Pugh was absent. Also present were Clerk Margaret Ann Dozier, Treasurer Kathleen Adams, and Solicitor Robert G. Kelly. Department Heads: Chief Thomas VonLuehtrre and Lieutenant David Pahner. Mayor Pillow called for the Clerk's report. The minutes of the October 15, 2008 regular council meeting Mr. Fry moved and Mr. Dalton seconded the motion to approve the minutes as printed, there was no discussion, Role call vote: 5 Yeas motion carried. Pay Ordinance 11-A-2008 in the amount of \$9,770.49 Mr. Fry moved and Mr. Dalton seconded the motion to pay the bills, discussion, Mrs. O'Connor questioned item #13 on the overtime stating she thought when council agreed to allow another 80 hour schedule it would cut down on the overtime Mayor Pillow stated that there would be some overtime from time to time (refer to tapes) Role call vote: 5 Yeas motion carried. Pay Ordinance 11-B-2008 in the amount of \$25,406.86 Mrs. Jackson moved and Mr. Fry seconded the motion to pay the bills, discussion, Mrs. O'Connor questioned item 20 about the fall decorations for in front of the municipal building Mayor Pillow stated that the village has always decorated the front of the building; item 22 Merrilees Trustworthy Supply concerning the Halloween decorations Mrs. O'Connor stated that council authorized \$300.00 for candy and questioned who authorized the other Halloween items Mayor Pillow stated that every year the maintenance crew either has to replace some or there is a need to add to the Haunted Maintenance Garage Mayor Pillow stated that he would be looking into what was purchased (refer to tapes) Role call vote: 5 Yeas motion carried. Mayor Pillow called for the Treasurer's report. Clerk Dozier explained that there was a formula problem with the treasurer's computer and they were working on getting it resolved that they had to go back through each month line item by line item (refer to tape). Clerk Dozier also distributed to Mayor and Council a copy of the amended November 2008 Village of Addyston Personnel Policies and Procedure Manual that Solicitor Kelly had updated (refer to tapes). Mayor Pillow stated that they village had received the Christmas light contract from Duke and with council's consent he would list the poles that would need boxes for the Christmas light the cost would be \$35.00 per pole. Mayor Pillow to enter into a contract with Duke for the Christmas light boxes, there was no discussion, Role call vote: 5 Yeas motion carried. Mayor Pillow stated that he needed to set up a Street Committee meeting with that committee he would contact Councilman Pugh and let the Clerk know of the date and time so she could post the meeting. Solicitor Kelly announced that he brought over for council's approve an Ordinance that the Finance Committee had requested at the recommendation of the Village Clerk concerning a cutoff date for year end purchasing. Mr. Dalton moved to suspend the rules and read the Ordinance by title only all three times and declare an emergency Mr. Fry seconded the motion, there was no discussion, Role call vote: 5 Yeas motion carried.

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1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Reading: AN ORDINANCE ESTABLISHING A DATE CERTAIN FOR THE SUBMISSION OF PURCHASE ORDERS TO THE VILLAGE CLERK FOR THE ORDINARY AND NECESSARY EXPENSES FOR THE CALENDAR YEAR 2008.

Mr. Fry moved and Mrs. Jackson seconded the motion adopt the Ordinance as read, there was no discussion, Role call vote: 5 Yeas motion carried.

ORDINANCE NO. 2008-12 AN ORDINANCE ESTABLISHING A DATE CERTAIN FOR THE SUBMISSION OF PURCHASE ORDERS TO THE VILLAGE CLERK FOR THE ORDINARY AND NECESSARY EXPENSES FOR THE CALENDAR YEAR 2008. Solicitor Kelly stated that he had amended the Personnel Policies and

Procedure Manual to include the Public Records Law, job description for the Police Corporal position and included November 2008 in the upper left hand corner and it provided the Village Clerk with an electronic copy for her office (refer to tapes).

Solicitor Kelly stated that the Village Zoning Codes had not been reviewed and updated since 1968 and he brought over a Resolution for village council recommending changes and review of the Addyston Zoning Code to the Addyston Planning Commission. Mr. Fry moved and Mrs. Pillow seconded the motion the Resolution be read all three times by title only and declared an emergency, there was no discussion, Role call vote: 5 Yeas motion carried.

1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> Reading - RESOLUTION OF ADDYSTON VILLAGE COUNCIL RECOMMENDING CHANGES AND REVIEW OF THE ADDYSTON ZONING CODE TO THE ADDYSTON PLANNING COMMISSION.

Mr. Fry moved and Mrs. O'Connor seconded the motion to adopt the Resolution as read; there was no discussion, Role call vote: 5 Yeas motion carried.

RESOLUTION NO. 2008 - 03 RESOLUTION OF ADDYSTON VILLAGE COUNCIL RECOMMENDING CHANGES AND REVIEW OF THE ADDYSTON ZONING CODE TO THE ADDYSTON PLANNING COMMISSION.

Solicitor Kelly stated that he brought over an Ordinance to set fees for the Addyston Housing, Building, Property Maintenance Code, and related fees for enforcement of the Addyston Zoning, Building and Property Maintenance Codes he stated that he had included a copy of the Ohio Revised Code fee structure noting that Village fee structure is not consistence with other communities throughout Hamilton County, he recommended that council review the proposed Ordinance before taking action on the Ordinance. Mayor Pillow announced that Mr. Jeremine Keene had been interviewed for the position of part-time Peace Officer for the Village of Addyston Mr. Keene was present for the council's approval. Mr. Fry moved and Mrs. Jackson seconded the motion to hire Mr. Keene as a part-time Peace Officer for the Village of Addyston, there was no discussion, Role call vote: 5 Yeas motion carried. Mayor Pillow administered the Oath of Office to Mr. Keene the Village officials welcomed him aboard Mr. Keene introduced his wife and daughter to council. Committee Reports: Mr. Fry stated that the Finance Committee had met on October 29<sup>th</sup> and requested the Ordinance establishing the cutoff dead for requesting purchase orders from the Village Clerk for the 2008 year end closing process. Mr. Dalton reported that the new software for the inventory control was ready to be installed and Mr. Pugh would schedule the training and that he everyone had received a copy of the other item he had to report on however Mrs. Pillow only received her <sup>copy</sup> that night and would need time to review it prior to it being discussed by council.

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Mrs. Jackson thanked everyone who helped with the Haunted House that they turned in \$171.00 to the Village and everyone had a good time with the kids. Mrs. Jackson brought up the annual Village employees Christmas Party stating that some of the employees asked about having it on a Saturday verse on a week day maybe it would allow more employees to attend by mutual consent the annual village employees Christmas party would be on Saturday December 13<sup>th</sup> between 3-5pm it would be covered dish like previous years inviting previous elected officials and employees (refer to tape). She asked to have a post Octoberfest meeting on November 18, 2008 at 7:30pm. Mrs. O'Connor asked about the interviewing of the Maintenance Man and Street Commissioner? Mayor Pillow stated he needed to schedule a meeting with the Street Committee concerning the applications and he needed some input from the Village Solicitor on a couple of things before moving forward. Mrs. O'Connor asked if the village had ever contact the school about removing the broken or damaged playground equipment Mr. Dalton asked the Solicitor who was responsible if someone got hurt on the equipment the village of the school district Solicitor Kelly advised the school. Mrs. O'Connor asked about the signage for the village Mayor Pillow stated that he, the Acting Street Commissioner and Police Chief had met with one person on the signs and he had one quote and he was waiting on another quote. Audience: Mrs. Linda Getz resident at 140 First Street asked council about her the steps leading to her house if the village was going to replace the steps or was it her responsibility there was discussion about the Village was no longer in the business of laying aprons Solicitor Kelly stated that at one time there was a wall list Clerk Dozier stated that the wall list went away several years ago, Mrs. O'Connor stated that she through council passed an Ordinance that they would no longer do walls/aprons, etc. Clerk Dozier stated she thought it was recorded in the minutes but didn't think there was an actual Ordinance but would check. Solicitor Kelly explained the legality description about the "right of way leases, etc. on sidewalks and roadways" noting that it's not the village's responsibility to replace the steps (refer to tapes). At 8:15pm Mrs. O'Connor moved and Mr. Dalton seconded the motion to go into Executive Session to discuss pending litigation, there was no discussion, Role call vote: 5 Yeas motion carried. At 8:35PM Mrs. O'Connor moved and Mr. Dalton seconded the motion to move back into regular session, there was no discussion, Role call vote: 5 Yeas motion carried. There being nothing further to come before council Mr. Dalton moved and Mrs. O'Connor seconded the motion to adjourn, there was no discussion, Role call vote: 5 Yeas motion carried. The next regular council meeting will be on November 19<sup>th</sup>, 2008 at 7:00PM. Minutes prepared by Margaret Ann Dozier, Village Clerk.

  
Margaret Ann Dozier, Village Clerk

  
Daniel L. Pillow, Mayor