

VILLAGE OF ADDYSTON

ORDINANCE NO. 2020- 14

**AN ORDINANCE ESTABLISHING MINIMUM REQUIREMENTS
FOR EVENTS/ACTIVITIES/SOCIAL EVENTS ON BEHALF
OF THE VILLAGE OF ADDYSTON, OHIO**

WHEREAS, Village Council desires to establish minimum requirements for the participation of the Village of Addyston or any departments of the Village of Addyston in any events/activities/social events on behalf of the Village of Addyston or involving any department of the Village of Addyston; and

WHEREAS, Village Council desires to implement minimum standards for notification to Village Council in advance of any action on behalf of the Village of Addyston or any department to solicit monies, schedule events, or make any representation to anyone the Village of Addyston is sponsoring or in any manner authorizing that any event/activity/social event is authorized by the Village of Addyston until all requirements contained herein are approved by Village Council and documentation is provided to Village Council; now therefore

BE IT ORDAINED by the Council of the Village of Addyston, State of Ohio:

SECTION 1. An event/activity/social event as stated herein shall be defined as any meeting or congregation of people sponsored by the Village of Addyston or any department of the Village of Addyston.

SECTION 2. No event/activity/social event shall be initiated by any employee or official of the Village of Addyston until all of the following documents are submitted to the Council of the Village of Addyston, Ohio, in a written document that includes at a minimum, the following items:

- a. A written request submitted by the head of the department and approved by the Mayor for an event/activity/social event to be held at least thirty days in advance of the date for the event/activity/social event.
- b. A detailed security plan for the event that includes the location of the event/activity/social event, the number of individuals anticipated for the event/activity/social event, and the specific type of event/activity/social event, i.e., festival, meet and greet, haunted house, etc., and the necessary police officers for the event/activity/social event.
- c. A detailed financial statement/budget of the expected cost to the Village of Addyston for the event/activity/social event, including but not limited to the cost of security, the use of Village employees, utilities, or any other cost of every kind and description that is anticipated as the result of the proposed

event/activity/social event.

- d. A detailed statement of the purpose of the event and the department sponsoring the event.
- e. A request to Village Council to pass a Resolution authorizing the event/activity/social event.

SECTION 3. All donations of every kind and description received as the result of any event/activity/social event, shall be paid to the Village Treasurer upon receipt by any employee or official of the Village of Addyston, Ohio, and the Village Treasurer shall issue a receipt for all monies collected, and submit a report to Village Council of all monies collected for the event/activity/social event, at the next meeting of Village Council itemizing all monies received and the source of all monies received.

SECTION 4. All monies expended for any event/activity/social event, shall be approved by Village Council in advance of the expenditure and only those expenses contained in the original application and approved by Village Council shall be expended unless additional expenditures are approved by Village Council at a regular or special Council meeting and monies are appropriated for the expense.

SECTION 5. All monies expended by the Village of Addyston shall require the appropriate purchase order approved by the Village Clerk prior to the expenditure of any Village monies for any event/activity/social event.

SECTION 6. The presentation of any proposal for the approval of any Village sponsored event/activity/social event, shall be presented by the department head or by the Mayor of the Village of Addyston to Village Council.

SECTION 7. That no Village official or employee shall undertake or initiate any event/activity/social event until all items set forth in this ordinance are submitted and approved by Village Council.

SECTION 8. This ordinance is hereby declared to be an emergency ordinance and a measure necessary for the immediate preservation of the public peace, health, safety and general welfare and shall go into effect forthwith. The reason for said emergency is the necessity for Village Council to insure the solvency of the Village of Addyston and to approve all event/activity/social events that could result in liability or financial cost to the Village of Addyston.

ADOPTED this 2 day of NOVEMBER, 2020.



Honorable Lisa Mear
Mayor

ATTEST:



Margaret Ann Dozier, Clerk

(This Ordinance was prepared by Robert G. Kelly, Village Solicitor.)



VILLAGE OF ADDYSTON

ORDINANCE NO. 2020-13

AN ORDINANCE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND TO DECLARE AN EMERGENCY (MAIN STREET PROJECT)

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Village of Addyston is planning to make capital improvements to the Main Street Improvement Project; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

BE IT ORDAINED by the Council of the Village of Addyston, State of Ohio, two thirds of all members thereof concurring that:

SECTION 1: The Mayor and Village Clerk are hereby authorized to apply to the OPWC for funds as described above.

SECTION 2: The Mayor and Village Clerk are authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3. In the event that the Village of Addyston is awarded said funds, the Mayor is authorized to enter into a project agreement with the Ohio Public Works Commission.

SECTION 4. This ordinance is hereby declared to be an emergency ordinance and a measure necessary for the immediate preservation of the public peace, safety, and general welfare and shall go into effect forthwith. The reason for said emergency is the necessity to make improvements within the Village and obtain funding within deadlines for participation for funding by the Village of Addyston.

ADOPTED this 02 day of November, 2020.



Honorable Lisa Mear
Mayor

ATTEST:



Margaret Ann Dozier, Village Clerk 11/2/2020

(This Ordinance was prepared by Robert G. Kelly, Village Solicitor)